**ALSAGER AND DISTRICT U3A - EXISTING MEMBER FORM**

*Complete this form if you wish to renew your membership of Alsager U3A. Please read details overleaf first. You will need to return this completed form to the Membership Secretary Alsager U3A together with the relevant membership fee. Alternatively you can renew your membership online through the Alsager U3A members portal (at* [*www.alsageru3a.org.uk*](http://www.alsageru3a.org.uk)*)*

**PERSONAL DETAILS Membership number** ...................................................

Forenames .................................................... Surname .......................................................

Email .......................................................................................................... Do not email

(to reduce costs the committee will communicate with you via email where possible)

 Tick if eligible for Gift Aid Claim (see explanation overleaf)

ONLY COMPLETE THE REST OF THIS SECTION IF ANY DETAILS HAVE CHANGED

Telephone ...................................... Ex-Directory Y/N Mobile phone ...........................................................

Address ...................................................................................................................................................................

......................................................................................................... Post code ......................................................

**APPLICATION**

I apply to renew my membership of Alsager U3A and confirm that I will abide by the terms and conditions of membership. I confirm I have completed the form myself.

Signed ........................................................................................ Date ..............................................................

**Privacy statement**

Alsager U3A takes care to store your data securely and to store and use your personal information only for the purposes set out below.

* to manage annual membership
* to manage membership payments
* to manage gift aid payments
* to enable communications with the membership or subsections of the membership
* to enable communications between group leaders and their group members
* to have available data for HMRC purposes

***Office use***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Payment received |  | Payment method |  | Initials |  |
| Amount paid |  | Logged on system |  |  |  |

**Information for members of Alsager and District U3A**

*Please read this carefully before completing the form overleaf.*

**Membership fees**

Our membership year runs from January to December. A new year's fees can be paid in advance from the previous November after the AGM and must be paid by the end of January. If they are not paid by this time you will be a lapsed member and cannot attend any groups until full payment is received. Alsager U3A would not be insured for your participation. You can pay by cash or cheque (made out to Alsager U3A), or online if renewing.

 Full year fee £10.00

 If you join in September or October the fee is £5.00 until the end of the year

If you join in November or December, you will be paying the £10.00 fee for the following year and are not permitted to participate in any activities until January (no insurance cover)

Membership fees include a £4.50 membership fee paid to our national organisation, the Third Age Trust, which provides a wide range of services and benefits, including Liability insurance cover and use of an electronic membership system.

**Gift Aid**

If you pay income tax then you can choose to gift aid your membership fee to U3A. If you tick that you are eligible for gift aid claim then you are confirming the following statement:

 I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April - 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will currently reclaim the basic rate of tax of tax on every £1 donated.

**Terms and conditions of membership**

All members must:

* Abide by the principles of the U3A movement
* Always act in the best interests of the U3A and never do anything to bring the U3A into disrepute
* Abide by the terms and conditions of the constitution (available on [www.alsageru3a.org.uk](http://www.alsageru3a.org.uk) )
* Treat fellow members with respect and courtesy at all times
* Comply with and support the decisions of the elected committee
* Keep your personal details updated (by amending them through the members portal or advising a committee member of any change)
* Members who do not wish to be included on U3A group photos must take responsibility themselves for being excluded from the photo or, if they discover subsequently they have been included, for requesting that the photo not be used